

Payment Portal

Instruction Guide

How To Register

3 EASY STEPS TO REGISTER

- 1) Click "Register"
- 2) Fill out new account form User ID -->
your email address
- 3) Click submit button to register

Once you have registered, you will be notified by email once your account has been approved



The screenshot shows a web browser window displaying the registration page. The page has a header with "Account Login" and "Welcome to the eTenantCare Payment". Below the header are fields for "Email:" and "Password:". A "Remember Me" checkbox is present, along with links for "Sign in", "Register", and "Forgot Password". The "Register" link is circled in red. A red arrow points from the "Register" link in the list to the "Register" link on the page. Another red arrow points from the "Submit" button in the list to the "Register" link on the page. The "Create a New Account" form contains the following fields: First Name, Last Name, Company Name, Unit/Suite Address (dropdown), Unit/Suite Number (dropdown), Billing Address, Billing Address 2, City, State, Zip Code, Work Phone, and 10 Digit Cell Phone. A dropdown menu for "Carrier Co." is set to "AT&T Wireless/Cingular". There are also fields for "Password" and "Confirm Password". A note at the bottom states "Fields marked with an asterisk (*) are required."

Please note that your account will not be active until a staff member reviews and approves.

Online Payments & Statements

ps://extell.etenar

My Profile | Logoff



Please note that your balance & statement may not reflect recent payments or charges

Statement

Online Statements

Not Available

Select Month to View:

[View Statement](#)

Instructions

Please verify your billing information and enter your payment amount. Once you submit your payment you will be re-directed to a secure website for credit card or e-check input. We accept Debit Cards, Visa, MasterCard, American Express, Discover and e-checks.

NOTE: Statement Balances

Your current balance and statement

Announcements

Payment Portal Instruction Guide

To access the instructions on using the Payment Portal, please click

Payments

Email:	<input type="text" value="le_lach@hotmail.com"/>
First Name:	<input type="text" value="xx"/>
Last Name:	<input type="text" value="xx"/>
Company Name:	<input type="text" value="N/A"/>
Suite Number:	<input type="text" value="xx"/>
Billing Address:	<input type="text" value="xx"/>
City:	<input type="text" value="xx"/>
State:	<input type="text" value="xx"/>
ZipCode:	<input type="text" value="xx"/>
Phone:	<input type="text" value="xx"/>
Property Name:	<input type="text" value="EVGB"/>

Enter Amount to pay

Step Two: Enter Amount

Amount:

Step Three: Continue To Secure Site



Setting up an Autopay

- 1) Login to the Payment Portal
- 2) Enter Amount to pay, click Continue
- 3) Click Recurring Payment, click Create Autopay
- 4) Follow onscreen instructions to complete setup.

